



Marsh Medical Practice

PPG Meeting Minutes - Held on Wednesday 27.01.2016

Present: CD BH
 LS RP
 EB TC
 JT LC
 Apologies: JW, JM(who has since sadly passed away), SP, TC

Agenda:

1. Welcome
2. MMP Update
3. Any other business

Item	Actions
1. Welcome	
CD welcomed everyone to the meeting.	
2. Staff Update	
Regular Drs – Dr A is a locum but will continue for continuity until we have a full complement of Doctors. Dr J does a minor surgery clinic once a month at NS on a Wednesday morning. Dr A is still coming in on a locum basis a couple of days per week, usually Thursday and Friday. We have two new doctors starting in April, Dr L and Dr V. Dr L will be full-time and Dr V part-time. Dr H is doing regular contraceptive clinics at Manby on a Friday every 4 – 6 weeks. Nurse Practitioner – AN can deal with any number of acute issues and can also do referrals. Nurses – We have a student nurse, TP, who will be joining us in the Autumn. Healthcare Assistants – JB and SW. AW does our blood clinics daily and is also doing some healthcare assistant pieces i.e. NHS Healthchecks, BP, weight etc. as well as her usual blood clinics.	
3. Information	
A centrifuge has been purchased at NS so as bloods can be spun in the afternoon but this only applies to certain bloods not ESR's which still need to be done in a morning. Dr Deaney stated that because we are so rural we like to offer as many services in-house as possible. Quality Accreditation – we are currently undergoing our data quality accreditation and hopefully will be accredited within the next few months. Website still work in progress but do need to document exactly what procedures each nurse can perform.	
4. Building Update	
Ongoing upgrades to rooms throughout NS and Manby. New flooring in corridor at NS.	



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5. Any Other Business	
<p>On-line appointments – request for more appointments and more choice for on-line bookings.</p> <p>Extended hours on a Monday and Wed evening at Manby are there for working patients after 6.30 p.m. or for parents with children after school if parents are working.</p> <p>LS said she had been given tablets for a bad shoulder but on leaflet said for depression. CD explained about the licencing of medication and said that certain tablets could be used for different conditions but this case, the dose for pain would be a different dose for depression. Conversation regarding this appearing on Insurance Reports to which CD explained that an insurance company would recognise the dosage and not assume patient had depression.</p> <p>Choose and book appointments – offer as much choice as is available but appointments not always directly bookable.</p> <p>Summary Records – This is exactly as stated, a summary record, and only shows medication, any allergies, or reactions to medication.</p>	

Next Meeting – Tuesday 21st June 2016 @ 9.00 a.m. @ Manby surgery.