



Marsh Medical Practice

PPG Meeting Minutes - Held on Tuesday 21.06.16

Present: CD TC
 IR EB
 JW LC
 Absent: JT
 JC
 Apologies: RP
 LS

Item	Actions
1. Staff Update	
Update on Drs and new members of staff and their roles – Dr L, Dr V. Dr H joining MMP on 08.08.16. Dr J does minor surgery once a month. TP – Practice Nurse joining us in September. BP's lead by JB and AW. BT does all the blister packs. KB new dispenser. Older Adult Service (Over 75's) KS/SW. Avoiding unplanned admissions JM/JB. Two new nurse prescribers, AL and SL who have recently completed their prescribing training at Lincoln Uni. Will re-address in August as to where we need to go to take the practice forward. Photos of staff to show who everyone is – could be privacy issues regarding this.	
2.Missed Appointments	
CD asked for any suggestion to stop DNA's. Text messages already sent to remind. All to consider further.	All
3.Information	
Suggestion of "open clinic" – good idea – possible WI, over 60's club, mums and toddlers, etc. Also suggestion of possible dementia café. Facebook – this had to be shut down as it was not being used in the correct way and there were inappropriate comments on the site. New website & handbook coming – also outreach, e.g. gala	LC/CD
4.Building Update by CD	
Building work still in process - EB said the buildings were looking very impressive with all the upgrades and changes going on.	
5. Dispensary Update (by CD) on behalf of HS	
Prescribing – we are one of the better performing practices for our part of the country within the CCG. Exemption certificates must be shown to the dispensary when collecting medication if applicable. Interface – a Clinical pharmacist has been seeing patients in-house regarding diabetes medication reviews.	



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We are working towards a staggered medication review programme.	
Systemonline ordering – medication – if not had product in a year it blocks the user being able to order. This happened when ordering an appliance and had taken some time to sort. Will Systemone let patient order if not authorised.	
Wasted medicines – result of audit shared. Note full CCG audit details will be released in the press.	LC to check
Use of A&E review – asked for ideas how to review inappropriate attendance	All
Use of duty doctor review – asked for ideas who to review inappropriate use	All
6.Complaints & Compliments	
NHS choices and processes reviewed	
7. AOB	
TC passed on his compliments to Dr E as he had been seen, diagnosed and treated very quickly.	

The next meeting will be held at 9am, North Somercotes on Wednesday 12th October 2016